



Emergency Planning Society

PERSON SPECIFICATION - DIRECTOR OF THE BOARD

Purpose

This person specification sets out the qualities, attributes, personal characteristics, skills, knowledge and experience required to be a Director of the Emergency Planning Society.

Personal Characteristics and Qualities

- Enthusiasm.
- Commitment to the Society's vision, missions, strategic aims and priorities.
- Integrity, honesty and openness underpinned by the values of the EPS.
- Ability to commit to the demands of the role.
- A high degree of personal initiative with the drive and ability to meet challenging goals.
- A strategic and entrepreneurial approach with the ability to bring creativity, innovation and insight into the development of EPS.
- Resourceful, with strong negotiating skills.
- Leadership qualities that motivate and inspire colleagues and members while gaining their respect and confidence.
- Naturally collaborative and solution focused.

Skills, Abilities, Behaviours

- The ability to understand the legal obligations as a director.
- Honesty and integrity.
- Work collaboratively with colleagues as a member of a team.
- Well-developed interpersonal, communication and presentational skills.
- Leadership skills and ability to inspire others.
- Risk management and governance.
- Ability to think and act strategically.
- Appreciation of organisational culture, development, transformation and change.

Knowledge and Experience

Where appropriate, detailed knowledge of one or more of the following:

- Understanding of the mission and vision aims and objectives of the Society and the Board.
- Knowledge of the resilience sector.
- Digital solutions, website and IT systems.
- Marketing, publicity, social media, branding and media and public relations.
- Networking and professional working group development.
- Professional standards.
- Accreditation to BS and ISO standards.
- Learning and development.
- Financial management, accounting, budgeting and income generation.
- Employment of staff.
- Business planning and horizon scanning.
- Commercial and entrepreneurial acumen.

This is a generic specification for someone who wishes to be a Director of the Emergency Planning Society. It should be read in conjunction with the appropriate job description for a specific role.