



LONDON BRANCH EPS MONTHLY EXEC MEETING 7TH MAY 2019

Srl	Item	Action	Follow up
01.1	MEMBERSHIP JPS covered membership leavers 1 and new joiners 3. JPS had followed up with the member who had left, as much for geographic reasons as anything else. JPS emphasised the need to get our message out.		JPS: Can we create a graph that shows our membership stats over time?
01.2	JPS raises 1 need for a welcome message for new members. 2. A more enticing preamble to the "Join EPS page"	Can we all look at our first draft by the end of this month ?	
01.3	PB. Suggests producing our own membership handbook to hand out to new branch members	PB has circulated the last version JPS to review?	
01.4	AG suggests a local document in the interim. Also consider getting input from experts / past incidents: Citizen Aid, Manchester, Boscastle. London resilience leaflet: which one this ? : ¹	MGC to look at a recommended reading list as part of this.	
	FINANCE		

¹ https://www.london.gov.uk/sites/default/files/london_resilience_partnership_strategy_2016.pdf ?

02.1	PB. Apart from basecamp we have no significant expenditure to date, we may have enough for 2 events at £300 each. Our	Note: we have £961 cash at bank. Basecamp costs £11 per month. We are not using	
	allocation for 2019 is linked to our membership figures still awaited so anything beyond the existing cash at bank will be at risk for now.	basecamp at the moment. ALL: please comment if we still need it?	
02.2	PB reminds us of the need to generate some of our own revenue. The multi-agency de-brief and crisis communication workshops may be a vehicle for some shared income generation in future. EVENTS		
03.1	<p>City Resilience launch in London. Still having discussion about the level of attendance, is this a small, select meeting or a max capacity of 120 people? Do we want to have publicity before or after? MGC sees three stakeholder groups who will want to invite guests: i). EPS London ii). Bloomberg iii). BSI</p> <p>EPS L should engage their proposed guests before sending their invites out.</p> <p>PJ mentions BSI availability, MC explains that we are discussing this from the EPS London perspective, there are three parties involved and it is not vital that BSI are involved.</p>	Please see basecamp for details of suggested guests	<p>PJ has informed us that the Bloomberg event will now take place in September. JPS and MC have discussed that we could support three workshops in 2019: probably July, September and November. Other options include:</p> <ol style="list-style-type: none"> 1. Starting local workshop programme in advance of the Bloomberg event. 2. Seeking another sponsor for a city resilience event in July if Bloomberg is not available. 3. Collaborate with Resilience First.

03.02	Also mentioned the multi agency debrief workshop at Cottesmore and the media training now at Telford on 30 May Post Script: SE Branch event in Brighton on pm 22 nd . BS 67000 Launch in Manchester on 24 th ² ICPEM Annual Conference London 19 th June ³ July TBC EPS L local workshop September TBC: EPS L local workshop		
	November TBC EPS L local workshop International Disaster Response ³ Olympia 3-4 December *		
03.3	MC discussed the intention to launch a series of local workshops at the close of the Bloomberg event. Our thinking being to capture the attention of the strategic people in order to get them to advocate these workshops at the lower levels. POST SCRIPT As the BSI event will now be in September we need to re-think the EPS L position going forwards.	MC. By Monday 20 th I will post a set of slides on basecamp that look at a proposed structure of these workshops MC and JPS to look at options.	
	NOC		

² <https://www.bsigroup.com/en-GB/standards/Information-about-standards/BSIandGMCABS67000Launch/> ³ h?

³ <https://www.mast-security.com/blog/mast-general-news/international-disaster-reponse-expo-2019-and-international-security-expo-2019/>

04.1	<p>SMS type communications with members. -Video conferencing tools</p> <p>The website appears as a closed item on the action tracker, this either needs to be re-opened and sweep up PJ's suggestion of a third party review, or a working group if we can recruit sufficient members. PJ suggests the following aims: i). Baseline what we have, with what we are paying for in the contract. (gap analysis) ii). Remedial action on i). iii). What are our other needs? iv). What are the low-hanging fruit?</p>	<p>MC will feed back at the NOC, the lack of an RAG criteria needs to be rectified.</p> <p>MC to raise the website working group / external study at the NOC.</p>	<p>Not covered due to limited time constraints</p> <p>Raised and verbally agreed(no dissent expressed)</p>

EXTERNAL RELATIONS / ACADEMIC OUTREACH

05.1	<p>Stakeholder mapping tool. PJ mentioned the need for a relationship mapping tool and shows the marketing video for Thortspace.</p>		<p>All. In the interim we will proceed with MS excel. We still need to agree and define the problem we are trying to solve and the resource available</p> <p>Post Script: Peter has circulated a .xls for all to add to and has requested a response by 24th May.</p>
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05.2	<p>Academic Outreach. Sill remains an aspiration:</p>	<p>MC. i). explore more about the London Resilience Academic Partnership ii). Invite the 15 entities on our twitter list to join the EPS Ldn linked in group. iii) email our student members</p>	<p>POST SCRIPT:</p> <p>There is a list of 15 academics or institutions in our twitter account. You will have seen the WCMT research opportunity forwarded by JPS on 15th. This received a positive response on twitter and we should a start to our own academic outreach.</p> <p>As well as inviting members and local community to our workshops (above), MC believes we should also invite academics and students.</p>
07.	<p>EPS L VALUE PROPOSITION Question posed via the Exec Whats app group:</p> <p>MC At the moment our value proposition is: i). Community resilience workshops. Giving our local authority and business members a unique opportunity to engage with each other and their communities. ii). Giving students and academics access Ep and resilience professionals who could help set research topics and items for inclusion in the syllabus. iii). Post grad research would bring greater rigour to EP and resilience thinking, raising professional standards and helping to build a more resilient society.</p>		

07.	<p>REVIEW QUALITY IMPROVEMENT Question posed via the Exec Whats app group.</p> <p>Is this a reference to the NOC action tracker? If so see Item 5. Do we need our own branch quality improvement log?</p>	All: at branch level we need to consider if Basecamp is VFM.	
	EPS UPDATES		
08.1	MC briefed that there is a joint EPC / EPS review of professional competence underway led by Hugh Deeming, and EPS will launch a series of initiatives after that report is published.		
08.2	ICPEM collaboration and invite to their AGM IDR Olympia In December and London branch involvement		
08.3	The EPS Chair will update the NOC at Telford on 29 May.	MC Attending	
08.4	Website feedback still awaited	MC / Sue	
09.	<p>SUPPORT TO MANCHESTER 67000 EVENT Question posed via the Exec Whats app group. Assuming that apart from PJ London Branch will not be at this event?</p>		
10.	<p>EVENTS TO ATTEND AND CONSIDER ATTENDING Question posed via the Exec Whats app group</p> <p>See 03.2 above. We also need to consider: London Branch AGM A City and Community Resilience workshop and three community resilience workshops: July , September, November (slides to follow)</p>		

11.	SHORT TERM AND LONG TERM PLANS FOR NATIONAL AND OTHER BRANCHES. Question posed via the Exec Whats app group		

At the end we all started to input to a list of the kind of stakeholders we should be engaging with, some of those mentioned included: PTO

EPS L members in Local Government

Faith groups RC

CofE

Jewish

Muslim

Orthodox 7th

Day ?

Cross Rail

TfL

London Chamber of Commerce

Confederation of Small business

British Retail Consortium: John Frost

National Housing Federation

British Institute of Facilities Management

Mite

LandSec

Lend Lease Serco

British Land

Westminster Holdings

Canary Wharf

Academia / students